



STAR OF THE SEA COLLEGE

Second Hand Uniform Submission List

Name: _____

Address: _____

Postcode: _____ Contact Number: _____

Blazer: _____

Winter Skirt: _____

Winter Shirt: _____

College pants: _____

Summer Shirt: _____

Summer Dress: _____

Sports Polo: _____

Sports Shorts: _____

Track Pants: _____

Rugby Top: _____

Spray Jacket _____

GSV Aths Tops: _____

GSV Basketball Shorts: _____

GSV Training Top: _____

GSV Netball Dress: _____

Other: _____

TOTAL number of items submitted for consignment = _____

- Any unsuitable items will be considered a donation to the disadvantaged students' fund
- Payment will be made once the majority of items have been sold
- Items will be only kept for 12 months after submission, then will be considered a donation
- **IMPORTANT:** any items with the 'old' crest cannot be submitted for sale at the Uniform Shop. The 'new' crest was introduced in 2013 and is the only crest that can now be used.

OFFICE USE ONLY

Date Received:	Collected /Checked by:	Receipt No. / Cheque No.:
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STAR OF THE SEA COLLEGE

Second Hand Uniform Shop Policy

- 1 Only current style College Uniform and Sports Uniform will be accepted
- 2 All second hand items are sold on consignment and cheques are issued at the end of each term
- 3 The selling price will be set by the Star Uniform Shop (usually 50-70% of the retail price)
- 4 The school will retain 30% of the resale price for administration and handling fees
- 5 No responsibility will be taken for items not correctly labelled
- 6 **All Blazers and Winter Skirts must be dry-cleaned. All other items MUST be clean, ironed and stain free.**
- 7 Only items in excellent condition will be considered for consignment
- 8 Bags, hats, scarves, and bathers will NOT be accepted (Department of Health Regulations)
- 9 The Uniform Shop Managers reserve the right to not accept any item offered for consignment if not suitable for resale
- 10 Any items NOT SOLD within 12 months will be donated and no consignment amount paid
- 11 The Star of the Sea College Uniform Shop Managers reserve the right to discard items at their discretion
- 12 Discontinued stock (e.g. stock with the old crests) will no longer be accepted.

November 2017